

From: Cash, Marcia
To: [Bowman, Randal](#)
Cc: [Murphy, Rosslyn](#); [Jennifer Stevenson](#)
Subject: Re: D17PD00803 Software Licenses and DiscoverText Administrative Support
Date: Thursday, May 25, 2017 9:57:59 AM

Just confirmed with Shulman that it was a bookkeeping error. Should be corrected shortly,

Marcia Cash
eERDMS - eRecords - BPHC Representative
eRulemaking / FDMS Administrator

U.S. Fish and Wildlife Service

Division of Policy, Performance, and Management Programs (PPM)
(Formerly Division of Policy and Directives Management - PDM)
5275 Leesburg Pike, MS: BPHC
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Telephone: **703-358-2013**

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On Thu, May 25, 2017 at 10:56 AM, Cash, Marcia <marcia_cash@fws.gov> wrote:

I think you're right. I have a call in to Shulman to clarify.

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On Thu, May 25, 2017 at 10:19 AM, Bowman, Randal <randal_bowman@ios.doi.gov> wrote:

Since we have a new contract, not an extension of an existing FWS one, it seems existing FWS licenses should be paid for by FWS. Likely someone at the company got the addresses confused.

On Thu, May 25, 2017 at 9:55 AM, Cash, Marcia <marcia_cash@fws.gov> wrote:

This does not look right to me. Let me do some checking. I'll get back to you.

Marcia Cash
eERDMS - eRecords - BPHC Representative
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On Thu, May 25, 2017 at 9:53 AM, Murphy, Rosslyn <rosslyn_murphy@ios.doi.gov> wrote:

Is it okay to pay the attached invoice. This invoice is for the licenses from FWS

On Tue, May 23, 2017 at 1:26 PM, Fisher, George <george_fisher@ibc.doi.gov> wrote:

Good Afternoon Dr. Shulman,

Attached is the fully executed task order for the software licenses and administrative support.

I will follow up with a Contracting Officers Representative (COR) appointment letter and a Government Representative (GR) appointment letter for your signature and return in a couple of hours.

Rosslyn Murphy will be appointed as the COR; she is cc'd. The COR approves all invoices and has authority over the GR.

Marcia Cash will be appointed as the GR and she is also cc'd. The GR is responsible for the daily task order management and is your primary contact. The GR is responsible for all technical aspects of the task order.

The COR and GR will work together for all invoice approvals with the GR communicating to the COR that the invoiced licenses or labor hours are correct and the invoice is okay to pay.

I have also included Teri Barnett and Ron Bowman in this correspondence so that everyone has a copy of the task order and all are aware of roles assigned.

Once the software licenses are delivered, you may invoice for them through IPP.

The labor hour contract lines (lines 030 and 040) may be invoiced when you feel it is appropriate, though once a month is preferred.

If you have any questions, please do not hesitate to contact me at the numbers below.

Thank you for your support to the Department of the Interior.

George Fisher
Contract Specialist

- Telework every Friday
- Scheduled Leave: 6/5/17 - 6/9/17

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Our Focus: You

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Rosslyn Murphy

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